

## TWO YEAR UNIVERSITY REQUIREMENT

### CTCMA Bylaw Section 48 (1)(a.1) effective December 28, 2009

*“successful completion of not less than two (2) years of liberal arts or sciences study (comprised of at least 60 credits) in an accredited college or chartered/approved university acceptable to the registration committee,”*

**Effective December 28, 2009: ALL applicants for registration are required to fulfill this requirement.**

**Previously this requirement was included in Schedule E; it applied only to students enrolled in British Columbia training programs.**

**No applicants will be accepted to write the CTCMA competency examinations without this requirement ..... all applicants for registration must complete 2 years of university education before applying for registration.**

- **BC** graduates and students – submit transcript from accredited college or university.
- **Quebec** graduates and students - Quebec Ministry of Education issues a transcript confirming Diplome d'etudes collegiales (DEC). For university admission, these students are normally granted 30 credits of advanced standing, reducing a 120-credit requirement to 90 credits or 6 semesters. Some degrees require additional semesters for completion, i.e. B.Eng. Please note the citation on the CEGEP transcript will be:

\*\*\*\*\*  
(Year, i.e. 2000) DEC (diplome d'etudes preuniversitaire)  
\*\*\*\*\*

The Quebec Ministry of Education transcript is preferable to the CEGEP transcript.  
The CEGEP DES (Diplome d'etudes secondaires) is **NOT** the same as the DEC.

- **Other Canadian provinces:** Please contact your university OR refer to a reference book available in most public libraries: *Accredited Institutions of Postsecondary Education*.
- **Outside Canada.** Please provide CTCMA with a basic credential evaluation report from ICES (International Credential Evaluation Services)

International Credential Evaluation Services (ICES),  
3700 Willingdon Avenue, Burnaby, British Columbia, V5G 3H2  
Telephone: 604-432-8800 Toll Free (N. America) 1-866-434-9197  
<http://www.bcit.ca/ices/>

